京城機電股份
JINGCHENG MAC

北京京城機電股份有限公司

Beijing Jingcheng Machinery Electric Company Limited

(a joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 0187)

NOTICE OF THE THIRD EXTRAORDINARY GENERAL MEETING OF 2025

NOTICE IS HEREBY GIVEN that the third extraordinary general meeting of 2025 (the "**EGM**") of Beijing Jingcheng Machinery Electric Company Limited (the "**Company**") will be convened by the board of directors of the Company (the "**Board**") and held at the Conference Room of the Company at No. 6 Rong Chang East Street, Daxing District, Beijing, the PRC, on Friday, 12 December 2025 at 9:30 a.m. for the purpose of considering and, if thought fit, with or without modifications, passing the following resolutions. A combination of on-site voting and internet voting by ways of poll, will be adopted for the EGM.

Unless the context otherwise requires, capitalised terms used herein shall have the same meanings as those defined in the circular (the "**Circular**") of the Company dated 24 November 2025.

MATTERS TO BE CONSIDERED AT THE EGM

Ordinary resolutions

1. To consider the resolution in relation to election of Mr. Li Zhongbo as a non-executive director of the eleventh session of the board of directors of the Company;

2. To consider the resolution in relation to the remuneration of non-executive Director of the eleventh session of the Board and the entering into of a written contract;

Special resolution

3. To consider the resolution in relation to proposed amendments to the "Articles of Association", "Rules of Procedure of the General Meeting of Shareholders", "Rules of Procedure for the Board of Directors" and the abolishment of the Supervisory Committee.

ATTENDEES OF THE MEETING AND REGISTRATION METHOD

(I) Directors, supervisors and senior management of the Company.

(II) Lawyers engaged by the Company.

(III) The Shareholders of the Company whose names appear on the register of members of Shareholders of the Company after the close of business on 8 December 2025 shall have the right to attend the EGM after completing the necessary registration procedures.

Holders of the Company's H Shares should note that the register of members of the Company will be closed from 9 December 2025 to 12 December 2025 (both days inclusive), during which no H Shares transfer will be registered. For holders of H Shares who intend to attend the EGM, transfer documents together with the relevant share certificates must be lodged with the H Shares registrar of the Company in Hong Kong, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, no later than 4:30 p.m. on 8 December 2025.

Corporate shareholder should attend the meeting by its legal representative or the proxy appointed by the legal representative. Legal representative who attends the meeting should present his or her own identity document, valid documents evidencing his or her capacity as a legal representative and evidence of shareholding. While appointing a proxy to attend the meeting, the proxy should present his or her identity document, the power of attorney issued in writing by the legal representative of the corporate shareholder in accordance with the laws and evidence of shareholding.

1. Each Shareholder who is entitled to attend and vote at the EGM may appoint one or more proxy(ies), who need not be a Shareholder, to attend and vote on his or her behalf at the EGM.

2. For any Shareholder who appoints more than one proxy, his or her proxies can only exercise the voting right by way of poll.

3. The instrument appointing a proxy must be in writing under the hand of the appointer or his or her attorney authorised in writing. If that instrument is signed by an attorney on behalf of the appointer, the power of attorney authorising that attorney to sign, or other authorisation documents, must be notarially certified. To be valid, the notarially certified copy of the power of attorney, or other authorisation documents, together with the form of proxy must be delivered to the office address of the Company at No. 6 Rong Chang East Street, Daxing District, Beijing, the PRC, or lodged with the H Shares registrar of the Company in Hong Kong, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, not less than 24 hours before the time designated for the holding of the EGM.

OTHER MATTERS:

1. Contact for the meeting

Contact telephone:	86 010-87707288
Fax:	86 010-87707291
Contact person:	Board office of the Company
Address:	No. 6 Rong Chang East Street, Daxing District, Beijing, the PRC
Postal Code:	100176

2. The EGM is expected to last for half a day. Shareholders attending the meeting should bear their own accommodation and travel expenses.

3. Personnel attending the meeting shall arrive at the venue of the meeting half an hour before the commencement of the meeting and bring along the original identity document, stock account card and power of attorney for verification.

By order of the Board
Beijing Jingcheng Machinery Electric Company Limited
Luan Jie
Company Secretary

Beijing, the PRC
24 November 2025

As at the date of this notice, the Board comprises Mr. Zhang Jiheng as an executive Director, Mr. Wang Kai, Mr. Zhou Yongjun, Mr. Zhao Xihua, Mr. Man Huiyong and Ms. Li Chunzhi as non-executive Directors, and Ms. Chen Junping, Mr. Zhao Xuguang, Mr. Liu Jingtai and Mr. Luan Dalong as independent non-executive Directors.